

Cash Counting Worksheet

EVENT:			DATE:
TOTAL START	\$		
1) TOTAL CHEC	<u> </u>		
2) TOTAL CUR	RENCY: (Compl	lete box below	\$
Cash	Quantity	AMOUNT	
\$100			
\$50			
\$20			
\$10			
\$5			
\$2			
\$1			
TOTAL		\$	
3) TOTAL COIN	\$		
Coins	Rolls/Loose	AMOUNT	
Dollar	/		
50 Cents	/		
Quarters	/		
Dimes	/		
Nickels	/		
Pennies	/		
TOTAL		\$	
	TC	OTAL GROSS AI	MOUNT: \$
	TTY CASH: \$		
	\$		
Counter One S	ignature and Da	ate (Counter Two Signature and Date

NORTHERN HILLS ELEMENTARY PTO **Starting Petty Cash Form**

Event:

Date:

Total Starting

NORTHERN HILLS ELEMENTARY PTO **Ending Petty Cash Form**

Total Starting Petty Cash:	\$		Total Ending Petty Cash:	\$	
CASH	#	AMOUNT	CASH	#	AMOUNT
\$100			\$100		
\$50			\$50		
\$20			\$20		
\$10			\$10		
\$5			\$5		
\$2			\$2		
\$1			\$1		
TOTAL		\$	TOTAL		\$
	•				
ROLLED COINS	#	AMOUNT	ROLLED COINS	#	AMOUNT
Dollar			Dollar		
50 cent			50 cent		
Quarters			Quarters		
Dimes			Dimes		
Nickels			Nickels		
Pennies			Pennies		
TOTAL		\$	TOTAL		\$
LOOSE COINS	#	AMOUNT	LOOSE COINS	#	AMOUNT
Dollar			Dollar		
50 cent			50 cent		
Quarters			Quarters		
Dimes			Dimes		
Nickels			Nickels		
Pennies			Pennies		
TOTAL		\$	TOTAL		\$

Event:

Date:

Total Ending